Macintosh - Adding a Share Drive

On the Dock, click the **Finder** icon.

1.) With **Finder** active, click **Go** on the menu bar.
2.) Click **Connect to Server**...

1.) In the new **Connect to Server** window, type in the **Server Address** text box
   smb://cas-fs/Depts
2.) Click the + button to add the address to the **Favorite Servers** list.
3.) Finally, click **Connect** to connect to the share.